



PECAN VALLEY GROUNDWATER CONSERVATION DISTRICT
1009 N. Esplanade, Cuero, Texas 77954
(361) 275-8188
E-Mail: director@pvgcd.org Website: www.pvgcd.org

Darnell Knippa
President

Clem Waskow
Vice President

Velinda Geffert
Secretary/Treasurer

Marvin Sager
Director

Tim Pennell
Director

PVGCD Facilities Guidelines

- Our Board Room is available free of charge for use by non-profit organizations and civic clubs. The PVGCD facility may not be used for business or profit generating activities or to host political events.
- Pecan Valley GCD reserves the right to require the Board of Directors approval for use of the facilities.
- Smoking, e-cigarettes or smokeless tobacco is not allowed anywhere on PVGCD premises.
- The capacity of the room is 25 people. The room includes a Board/Officers "V" shaped table in the center of the room with 8 executive chairs and 17 individual chairs in the audience. PVGCD does not provide any additional tables or chairs. The table must not be moved and all chairs shall remain in the meeting room.
- The room is equipped with two (2) TV monitors for presentations. Currently, we supply the connections for a laptop computer to use for your presentation onto the monitors. You must supply the laptop or other presentation source. Televisions must not be removed from walls.
- Restroom facilities are available in the hallway.
- We ask that you please leave the room in the same condition as it was found in.
- No tacks, nails, tape or other material, which will deface the property, is allowed.
- Please do not store items in the cabinets for future use.
- There is limited parking available, however you can park in the parking lot across the street at the Cuero Plaza Mall.
- You will be given a code to access the facility through the back door by the carport before your scheduled meeting.
- Basic guidelines for leaving the building after an event:
 - Remove any garbage
 - Turn off all interior lights when leaving the facility
 - Any damage to the property must be reported and settlement made as soon as possible
 - **Failure to follow these guidelines will prohibit any further use of the facility**
- Pecan Valley GCD reserves the right to cancel reservations for the use of the room. We will provide a cancellation notice as far in advance as possible.

Important Safety Procedures:

1. In case of severe weather (hail, tornadoes, etc.), please gather in the hallway until the weather emergency has passed. The hallway has no exterior walls.
2. There is one fire extinguisher located in the hallway. Should the need present, gather across the street in the parking lot, and make sure all visitors are accounted for and present. Do not re-enter the building until authorized by the fire department.

If you would like to book the room, or if you have any questions, please call 361-275-8188 or email us. We can be contacted by email at director@pvgcd.org.

We hope you enjoy the use of our facilities. It is our pleasure to be able to provide this complimentary community service.

HOLD HAMMERS AGREEMENT

In consideration of the use of the below described property of Pecan Valley Groundwater Conservation District, Cuero, Texas, I/We, _____, agree to defend, indemnify, and hold harmless, Pecan Valley Groundwater Conservation District, Directors, employees and volunteers from and against all liabilities, claims, suits, demands, costs, attorneys' fees and interest accruing for injuries to any person and/or use of said property growing out of the use of said property, whether such injuries or damages are caused by the negligence of the persons using the facility. The undersigned agrees to abide by the PVGCD Facilities Guidelines Policy.

The undersigned further agrees to pay for any damages to said property arising out of the use of said property, which property is further described as follows:

Pecan Valley Groundwater Conservation District Office and grounds, located at 1009 N. Esplanade Street, Cuero, Texas.

Signed this _____ day of _____, _____

Printed Name of Organization/Individual

By: _____
Signature of Authorized Representative/Individual

Address: _____

Cell Phone # of Authorized Representative: _____

Business Phone: _____

E-Mail Address: _____